

CORPORATE ASSET SUB (FINANCE) COMMITTEE
Tuesday, 3 June 2014

Minutes of the meeting of the Corporate Asset Sub (Finance) Committee held at
Committee Rooms, 2nd Floor, West Wing, Guildhall on Tuesday, 3 June 2014 at
1.45 pm

Present

Members:

Roger Chadwick (Chairman)
Randall Anderson
Deputy Michael Cassidy
Deputy Alastair Moss
Deputy John Tomlinson

Officers:

Katie Odling	Town Clerk's Department
Alistair MacLellan	Town Clerk's Department
Peter Kane	The Chamberlain
Dianne Merrifield	Chamberlain's Department
Peter Bennett	City Surveyor
Peter Young	City Surveyor's Department
Chris Hartwell	City Surveyor's Department
Bob Meldrum	City Surveyor's Department

1. **APOLOGIES**

Apologies for absence were received from Jeremy Mayhew, Deputy Doug Barrow, Mark Boleat, Brian Harris and Deputy Giles Shilson.

2. **DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING**

The Chairman declared a disclosable pecuniary interest in respect of item 6, as Treasurer of the Guild Church Council.

3. **MINUTES**

RESOLVED – That the Minutes of the meeting held on 26 March 2014 be approved.

4. **APPOINTMENT OF A REPRESENTATIVE ON THE GUILDHALL IMPROVEMENT COMMITTEE**

RESOLVED – That Randall Anderson be appointed as the Sub Committees representative on the Guildhall Improvement Committee.

5. **CHANGES TO STANDING ORDERS FOR SURPLUS/OPERATIONAL ACCOMMODATION**

The Sub Committee received a report of the Town Clerk which provided an initial assessment of the issues involved in the effective implementation of the new Standing Order 55.

RESOLVED – That the report be noted.

6. **ST. LAWRENCE JEWRY - MEMORANDUM OF UNDERSTANDING WITH COL**

Deputy John Tomlinson took the Chair for this item

The Town Clerk reported that Officers had met with the Guild Church Council and the Diocese at beginning of May and following meeting a new draft Memorandum of Understanding had been submitted to them for consultation and Officers were awaiting a reply.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – that under Section 100(A) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

10. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 26 March 2014 be approved.

11. **OPERATIONAL ASSET COST REVIEW**

The Sub Committee received a presentation from the Chamberlain and City Surveyor regarding the Operational Asset Cost review.

12. **CITY SURVEYOR'S BUSINESS PLAN 2013-16 - QUARTER 4 PROGRESS REPORT**

The Sub Committee received a report of the City Surveyor which provided details of Quarter 4 progress against the 2013 -2016 Business Plan and a brief outline of the major ongoing projects.

13. **CITY SURVEYOR'S BUSINESS PLAN - NEW PLAN FOR 2014-17**

The Sub Committee received a report of the City Surveyor which provided details of the Business Plan for 2014-2017 and outlined the main objectives for the coming year.

14. **ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMMES - PROGRESS REPORT**

The Sub Committee received a report of the City Surveyor which provided an overview of the progress and expenditure on the three Additional Works Programmes.

15. **ADDITIONAL WORKS PROGRAMME 2015-16**

The Sub Committee received a report of the City Surveyor which set out a draft programme for 2015/16 for Cyclical Repairs and Maintenance of Operational Property stock.

16. **AUTHORITY TO COMMENCE WORK - THE GUILDHALL STAFF RESTAURANT, GUILDHALL - MODIFICATION TO EXISTING VENTILATION SYSTEMS**

The Sub Committee considered a report of the City Surveyor which sought approval to commence work on the modification to the existing ventilation systems in the Guildhall Staff Restaurant.

17. **COMBINED HEAT AND POWER SYSTEM - ANNUAL REPORT 2012/13**

The Sub Committee received the annual report from the City Surveyor regarding the Combined Heat and Power System for the year 2012/2013.

18. **VERBAL UPDATES FROM THE CITY SURVEYOR**

The City Surveyor provided an update regarding the Police Accommodation, 65a Bassinghall Suite and Bernard Morgan house.

19. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items or urgent business.

The meeting ended at 3.30 pm

Chairman

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